

FULL NAME: Last	First	Middle
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MADISON POLICE DEPARTMENT



SUMMER INTERNSHIP APPLICATION

MADISON POLICE DEPARTMENT

Attn: Recruiting Officer Paige Decent

5702 Femrite Drive

Madison, WI 53718

(608) 261-9856

The Madison Police Department provides opportunities for internships during the summer only. We ask that students submit an application to be considered for an internship.

Minimum Qualifications:

- Currently enrolled in an Associate's degree program or a Bachelor's, Masters, or Doctoral program
- Interested applicants should have an interest in Policing, Criminal Justice or related fields
- Pass a background check

If you are interested in applying for an internship, please email this completed application and authorization for release of information form to our Recruiting Officer Paige Decent at pdecent@cityofmadison.com. Qualified applicants will be contacted for an interview.

PERSONAL:

LAST NAME (TYPED or PRINT CLEARLY)	FIRST NAME	MIDDLE NAME	
PRESENT ADDRESS (NUMBER, STREET)	CITY:	STATE:	ZIP CODE:
MAILING ADDRESS – IF DIFFERENT THAN ABOVE	CITY:	STATE:	ZIP CODE:
HOME PHONE:	CELL PHONE:	WORK PHONE:	
PLACE OF BIRTH (CITY, STATE):	DATE OF BIRTH:		
ANY OTHER PREVIOUS NAMES:			
EMAIL ADDRESS:			
DRIVER'S LICENSE NUMBER:		STATE OF ISSUANCE:	

EDUCATION: From most recent to least recent

SCHOOL NAME: LOCATION (CITY, STATE)
MAJOR:
ADVISOR:
ADVISOR'S PHONE NUMBER AND EMAIL ADDRESS:

SCHOOL: LOCATION (CITY, STATE)
MAJOR:
ADVISOR:
ADVISOR'S PHONE NUMBER AND EMAIL ADDRESS:

EMPLOYMENT: From most recent to least recent

DATE OF EMPLOYMENT/EXPERIENCE FROM TO	NAME AND COMPLETE ADDRESS OF EMPLOYER	NAME/PHONE NUMBER OF SUPERVISOR
☐ Full-time ☐ Part-time ☐ Internship ☐ Volunteer	TITLE OR DUTIES	
REASON FOR LEAVING:		

DATE OF EMPLOYMENT/EXPERIENCE FROM TO	NAME AND COMPLETE ADDRESS OF EMPLOYER	NAME/PHONE NUMBER OF SUPERVISOR
☐ Full-time ☐ Part-time ☐ Internship ☐ Volunteer	TITLE OR DUTIES	
REASON FOR LEAVING:		

DATE OF EMPLOYMENT/EXPERIENCE FROM TO		NAME AND COMPLETE ADDRESS OF EMPLOYER	NAME/PHONE NUMBER OF SUPERVISOR
☐ Full-time ☐ Part-time ☐ Internship ☐ Volunteer	TITLE OR DUTIES		
REASON FOR LEAVING:			

DATE OF EMPLOYMENT/EXPERIENCE FROM TO		NAME AND COMPLETE ADDRESS OF EMPLOYER	NAME/PHONE NUMBER OF SUPERVISOR
☐ Full-time ☐ Part-time ☐ Internship ☐ Volunteer	TITLE OR DUTIES		
REASON FOR LEAVING:			

COMPUTER PROGRAMS YOU'RE FAMILIAR WITH (WORD, EXCEL, CANVA):
SPECIAL SKILLS OR CERTIFICATIONS:

PROFESSIONAL REFERENCES:	NAME:
	PHONE NUMBER:
NAME:	NAME:
PHONE NUMBER:	PHONE NUMBER:

ESSAY QUESTION:

Instructions: Maximum of one 8-1/2" x 11" page, single spaced.

What do you hope to learn from an internship with the Madison Police Department? How can you contribute to MPD based on your own experiences, skills and abilities? What are some of your strengths? What are your career goals?

In order for your application to be considered, it must be complete.

- ☐ Please complete the application, essay question and authorization of release of information form.
- ☐ You may provide a resume, letters of recommendation or any other similar documentation.

WHAT WILL MY INTERNSHIP LOOK LIKE WITHIN THE DEPARTMENT?

The work assignments and hours will vary depending on your placement. We try to match students' interests and skill sets with what each supervisor is seeking. Interns have been previously placed with any of the following areas of our Department: District Captains, Community Police Teams (CPTs), Forensic Services, Neighborhood Officers, Mounted Patrol, K9 Unit, Traffic Enforcement Safety Team (TEST), Drug Task Force, Crime Prevention, Gang Unit, Special Investigations Unit, as well as other officers and units. Interns are also typically afforded the opportunity to spend time in units and with officers outside of their placement. This includes participating in ride-alongs.

WHY INTERN WITH THE MADISON POLICE DEPARTMENT?

Our internships have proven to be very valuable to those who have a desire to become a police officer with our Department in the future. We have hired many former interns who are now Guardians who protect and serve the community members of Madison as sworn officers.

We appreciate your interest in our Department and wish you luck!

If you have any questions, please reach out to Recruiting Officer Paige Decent at pdecent@cityofmadison.com