



Application to Discharge Non-Typical or Lightly Contaminated Water to the Sanitary Sewer

City of Madison Engineering Division

City-County Building, Room 115 • 210 Martin Luther King, Jr. Blvd. • Madison, WI 53703

Application Information

Applicant Name	
Phone Number	
Email	

Billing Information

Company Name	
Attn:	
Street Address	
City, State, Zip	
Project Number (if applicable)	

(Total Estimated Cost: \$100 permit fee + volume charge per 1,000 gallons + demand charge of per month. Volume and demand charges are based on current City sewer rates.)

Project Information

Project Name	
Project Street Address	
Name of Company Discharging	
Name of Onsite Representative	
Phone Number for Onsite Representative	
Email for Onsite Representative	

Discharge Information

Estimated Total Volume (gallons)	
Discharge Date Start	
Discharge Date Complete	

Location of Discharge

☐ Existing Sewer Lateral

☐ Internal Building Fixture/Drain

☐ Sanitary Sewer Structure in City Street or ROW (provide address or nearest intersection): _____

☐ Other: _____

Wastewater Discharge Type

☐ Dewatering lightly contaminated groundwater

☐ Chiller System Water

☐ Industrial material discharge: _____

☐ Glycol (provide type of glycol and strength): _____

☐ Other: _____

STANDARD CONDITIONS

1. Approval by City of Madison will not be granted until copy of approval from Madison Metropolitan Sewage District is received.
2. The discharge must be free of sediment. Sediment removal treatment must comply at a minimum with WDNR 1061:
<https://dnr.wisconsin.gov/sites/default/files/topic/Stormwater/1061Dewatering.pdf>
3. For construction projects, this approval is for pit and trench dewatering only. If the depth of the opening is greater than the largest surface dimension or extends more than 10 feet below the ground surface and pumping is > 70 gpm, a high capacity well permit from the WDNR is required.
4. Discharge shall be done in a safe manner. If lane closures are needed to access the sanitary manhole, a separate approval shall be obtained from the Traffic Engineering Division.
5. Discharge rate shall be limited to 70 gpm unless otherwise specified or requested.
6. If possible, avoid discharging during large rain, melt, or flooding events to avoid overloading the sewer system.
7. **Total volume discharged to the sanitary sewer must be monitored and submitted to City Engineering upon completion of the dewatering work. Submit log with dates of discharge operations, metered volume, flow rate, pump times, etc. to meberhardt@cityofmadison.com.** Known flow rate can be provided from pump curve data or by timing discharge to fill a known volume. Submit information on how flow rate was determined with the discharge log.
8. Prior to commencing large continuous discharges, contact Engineering Operations, (608) 266-4430, so they are aware of the activity.
9. If anything changes from our understanding or you have any questions, please notify meberhardt@cityofmadison.com.

APPLICANT SIGNATURE

I acknowledge by submitting this application and signing below, that I shall be responsible for compliance with Madison General Ordinance Chapter 35 including discharge characteristic limits as well as the standard conditions spelled out for this permit. As a condition of the granting of this permit, I authorize, and have the authority to authorize, City of Madison personnel the right-of-entry onto the above described premises for the purpose of inspecting and monitoring for compliance.

Applicant Signature: _____

Date: _____

Submit completed application via email to meberhardt@cityofmadison.com.

TO BE COMPLETED BY CITY STAFF

☐ Approved By: _____ Date: _____

Nearest SAS Structure: _____ Expiration Date: _____

☐ Rejected: _____